**Rachel Shanton**

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Knox County Schools

912 S Gay St  
Knoxville, TN  
(865) 594-1800

Dear Sir/Madam,

I am very excited to begin my lifelong dream of becoming a teacher. It has always been my passion to work with students and make a difference in a child’s life. I am ready to become a part of a school team to work with others to help each and every child reach their potential.

Over the last three years I have worked with pre-school through third grade at Thackston Elementary School. Recently, I have been completing my Residency I and II in first grade at Amherst Elementary School. I look forward to hearing from you to further discuss the (grade level) position at (school).

Sincerely,

Rachel Shanton